



Rochester CUSD #3A

4 Rocket Drive Rochester, Illinois 62563-9282, United States

Director of Business Services Board Report **2.19.25**

- Transportation update
 - The drivers have done very well at staying safe in the winter conditions.
- Facility
 - Construction is speeding up at all three locations. The soccer turf is going down, football is ready to pour concrete, and the slab is poured for the science wing and structural steel is here.
 - One of the boilers at the 2-3 has broken down and can't be repaired. We have reached out to Joe Petty to help us with an Invitation for Bid on this unit. As we know more information we will get it to the board.
 - We have received more information on the sewer work at the EC-1 building. The plan was to line the sewer line. When reviewing the bid specifications it was determined that the sewer line condition was too severe to line and needs to be replaced. The bids will be submitted and brought to the March meeting.
 - The final invoices for the repairs at RIS due to the heating unit leak from the fall have been received and are submitted to insurance.
- Other Information
 - While we are still waiting for the AFR, we have done a lot of work to reconcile all of the accounts. All accounts are completely caught up and reconciled through January 2025, and they are being reconciled by one person and reviewed by another as recommended by Sikich. This, along with the other recommendations by Sikich will allow us to make the audit process faster in the future.
 - PARO bookkeeping service has been contracted with to assist in bookkeeping services. At this time I recommend ending this contract. The reconciliations have been completed in house for all of FY 25. There is a sixty day notification requirement for termination of this contract. If the services are needed in the future the District has the ability to work directly with the provider on an hourly basis.

Suzanne Keller
Director of Educational Services

Dr. Kris Kahler
Director of Business Services

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Superintendent

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Director of Special Education

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